

Little Trinity Ltd

Policy on Sick Children and Administration of Medicines

Sick Children

There are times at Nursery when children will become unwell. If this situation arises the Nursery, and staff will follow the procedures stated below:

- Where possible the unwell child will be made comfortable away from the other children. A member of staff will stay with the child in the designated isolation room.
- The staff will contact the parent/carer or designated adult to come and collect the child.
- All staff will be aware of the Infection Control Guidelines and these will be explained to the parent/carer during the registration process.
- Parents/carers are asked to allow a full **48** hours to elapse following a bout of sickness or diarrhoea before bringing their child back to Nursery.
- Parents/carers are asked to allow a full **24** hours to elapse after the first treatment for conjunctivitis before bringing their child back to Nursery.
- Parents/carers are asked that their child is completely recovered before returning to Nursery/school.

Administration of Medicines

When administering medicine to children, the following procedures will apply:

- Medication will only be given to a child with written consent of the parent/carer. If a medicine slip is not completed parents will be asked to collect their child.
- A medicine slip is available to record details by parents/carers, recording the timing and dosage of medicines to be given to their children as requested by them. The slip will be signed and dated by parents/carers and staff.
- Medicines are stored in their original containers, clearly labelled and inaccessible to children.
- If the administration of medicine requires medical/technical knowledge then individual training is provided for staff from a qualified health professional. Training is specific to the individual child concerned
- Parents/carers will be asked to give written information on the application of medicines/creams for long term treatment, e.g eczema, asthma.